

JOINING THE BROADSTONE ROYAL BRITISH LEGION (RBL) CLUB

Please note that you **MUST** be a member of the Royal British Legion (the Charity) in order to be a member of the Club. If you are already a RBL Charity member then you only need to complete the Club application form, otherwise you **MUST** also complete the RBL "LIVE ON" membership application form*.

Both application forms, together with instructions, are contained in the "Invitation to Join" packs available from the Reception area at the Club, or you may download them from the Club website.

This guide is for applicants downloading the forms from the website or having obtained them elsewhere and who therefore do not have access to an "Invitation to Join" pack.

HOW TO PROCEED

1 Apply to join the Broadstone RBL Club

Fully complete the details on the "Broadstone RBL Club Application for Membership" form.

- If you are an existing RBL Charity member, enter your RBL Charity membership number and Branch (from your "LIVE ON" card) where asked.
- **Please make especially sure that you have signed the form.**
- Put the completed application form, together with your cash or cheque for £17 (these are the only payment options) in an envelope and seal it.
- Address the envelope:
Membership Team, Broadstone RBL Club, 5 Tudor Road, Broadstone, Dorset, BH18 8AW
- You may then place the envelope in the Post Box behind Reception at the Club, or add a stamp and post it (but DO NOT send cash through the post).

2 Apply to join the Royal British Legion Charity (if you are not already a member).

Download the form and instructions from the website or obtain elsewhere*.

* Note you do not have to submit a RBL Charity application form if you are joining the RBL online or by telephone.

MOST IMPORTANT:

- **THE CLUB AND RBL CHARITY APPLICATIONS MUST BE KEPT SEPARATE. DO NOT PUT BOTH APPLICATION FORMS OR PAYMENTS IN THE SAME ENVELOPE.**
- **PLEASE MAKE SURE THAT YOU PUT THE RIGHT FORM AND CORRECT PAYMENT AMOUNT IN EACH ENVELOPE AND STAMP THEM IF SENDING BY MAIL.**
- **PLACE THE ENVELOPES IN THE CLUB POST BOX, OR MAIL THEM, SEPARATELY.**

What happens next

Providing everything is in order your Club application will be processed and your Membership Card will be ready for collection from behind the bar in 2 – 3 weeks (we are not always able to contact you to advise you when your card is available).

Your RBL "LIVE ON" card will arrive by post separately in accordance with RBL timescales (which can be lengthy).

Note that the RBL updates us periodically as to who are valid members and your Club membership may be suspended if it is determined that you are not a Charity member.

If you need help, please contact us on 01202 692688 or email membership@broadstonelegion.co.uk